**EPSRC Impact Acceleration Account**

**April 2025 Open Funding Call**

**Application Form – Secondments**

Please complete and submit this application through <https://forms.office.com/e/7UnNkUxHHv> by **Wednesday 16 April 2025 at 12 noon**.

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| **APPLICATION DETAILS**  Further details requested in the online submission form. | |
| Applicant title and name |  |
| Secondee title and name | *(if different from applicant)* |
| Supporting BD/TT contact |  |
| Partner organisation |  |
| Project title |  |
| Start date |  |
| End date |  |
| Amount requested |  |

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| **ABSTRACT** |
| 1. Please provide a non-technical summary of what you are trying to achieve and why. (200 word limit) |
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| **RATIONALE AND VIABILITY** |
| 1. What is the purpose of the secondment? Explain the need/opportunity, for the secondee and the partner organisation, and state the ultimate objectives of the secondment. Considering the guidance on Responsible Innovation, please outline the public benefit that you anticipate. (300 word limit) |
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| 1. Describe the expertise of the PI/research and its fit with the [EPSRC remit](https://www.ukri.org/councils/epsrc/remit-programmes-and-priorities/our-research-portfolio-and-priorities/), focusing on how the skills and experience of the secondee are relevant or beneficial (300 word limit, up to 3 references allowed in addition). |
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| 1. How will the objectives of the secondment be achieved? Please outline the secondee’s planned activities, key milestones for the route to impact, and associated timelines; and summarise in the table below. (400 word limit). |
| |  |  |  | | --- | --- | --- | | **No** | **Milestone** | **Delivered in (Project month)** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  | *Please add or remove rows as needed.* |  | |
| **OUTCOMES AND IMPACTS** |
| 1. What are the anticipated next steps after the secondment? Describe how you will use the project results going forward. (200 word limit) |
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| 1. What impacts do you ultimately anticipate from the secondment? What is the route to realising these impacts? If possible, please attempt to quantify potential impacts. (200 word limit) |
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| 1. Considering the guidance on responsible innovation, how and when will you ensure appropriate engagement with additional stakeholders and end users, to understand the desirability of the impacts of your work as well as any unintended negative consequences? (300 word limit) |
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| **STRATEGIC FIT** |
| 1. How does the secondment fit with University/College/School and the partner organisation strategies? What further opportunities for collaboration and funding does it enable? (300 word limit) |
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| **COSTS** |
| 1. Please justify the resource requested, outlining responsibilities, and referencing the project plan above and funding table below. (200 word limit) |
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| **IP AND ACCOUNT MANAGEMENT**  ***The relevant BD/TT contact must fill in this section. Please ensure you have discussed this well before the submission deadline.*** |
| 1. Where appropriate please describe the IP position, the strategy for Background and Foreground commercialisation and any issues to be considered. (400 word limit) |
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| 1. Summarise below the steps you will take to manage and develop the industry partner relationship during and after this project. Please mention any further funding opportunities. (300 word limit) |
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**FUNDS REQUESTED**

**PLEASE COMPLETE THE TABLE BELOW BASED ON THE WORKTRIBE COSTING FOR THE PROJECT AND ATTACH THE WORKTRIBE COSTING EXCEL SHEET TO YOUR APPLICATION.**

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| **Resources**  *E.g. staff time, travel & subsistence, costs for workshops/knowledge exchange seminars/prototypes etc.* | **Justification of Resources** | **Total Cost (£)** | **Contribution** | | | |
| **IAA** | **Company Cash** | **Company In Kind** | **Other Funder** |
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| **Totals** | |  |  |  |  |  |